|  |
| --- |
| **Proforma for Application for permission to file ST-3 Return electronically** |
|  |  |  |  |  |  |  |  |  |  |
| To |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| The Assistant/ Deputy Commissioner |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Service Tax. |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Subject: - Application for permission to file ST-3 Returns electronically.** |
|  |  |  |  |  |  |  |  |  |  |
| (1) Name of Assessee : |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| (2) Category of service(s) : |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| (3) Service Tax Registration No. |   |  |
|  |  |  |  |  |  |  |  |  |  |
| (4) E-mail Address : |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| (*Please give a trusted e-mail address to which the User-word and Pass-word for access to* |  |
| *the E-filing of the return can be sent*) |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| (5)I/We request that I/We may be permitted to file my ST-3 Return electronically. I/We |  |
| declare that I/We satisfy the conditions of Trade Notice No. 6/2003 Dated 1-4-2003 and shall |  |
| observe the instructions given therein. |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| I/We undertake to indicate my/our 15 digit STP Code in every challan used by me/us for |  |  |
| remitting Service Tax in Banks. |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| If any difficulty is faced in filing the return electronically and get the acknowledgement from |  |
| the computer within one month from the due date, I/we shall file manual returns as was done |  |
| hitherto. |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Date : Name and signature of the assessee |  |
|  |  |  |  |  |  |  |  |  |  |
| Place : | Designation with seal. |  |  |